

**ORDINANCE #2009- 27**

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS  
OF WARRICK COUNTY AMENDING SECTION 31.04  
OF THE CODE OF ORDINANCES**

WHEREAS, Section 31.04(B) of the Code of Ordinances currently allows reimbursement to an employee or elected official on approved county business at the single room government rate in an amount not to exceed \$90 per night, and Section 31.04(c) provides that employees and elected officials on overnight travel for approved county business may be reimbursed for meal expenses in an amount not to exceed \$24 per day; and

WHEREAS, the rates of \$90 per night for a hotel room and \$24 per day for meals were established in 1989, and due to inflation and other pressures, said amounts need to be increased to an amount not to exceed \$130 per night for a hotel room and \$30 per day for meal expense reimbursement.

**IT IS THEREFORE ORDAINED BY THE BOARD OF COMMISSIONERS OF  
WARRICK COUNTY, INDIANA, AS FOLLOWS:**

1. **Subsections (B) and (C) of Section § 31.04 of the Code of Ordinances, PER DIEM RATES FOR MEALS AND LODGING FOR COUNTY EMPLOYEES,** is hereby amended to read as follows:

(B) The county shall reimburse any employee or elected official on approved county business the single room government rate or a less costly rate for the establishment at which the individual spends the night not to exceed \$130 per night. Receipts must be provided to process room or hotel reimbursement requests.

(C) When an employee or elected official stays overnight on travel for approved county business, that employee shall be reimbursed for actual meal expenses not to exceed \$30 per day. Receipts for meal expenses are must be submitted for meal reimbursement claims. Provided, however, that no meal reimbursement shall be allowed unless the employee or elected official's travel includes an overnight stay.

2. This ordinance, amending the Code of Ordinances of Warrick County, Indiana, will become effective on the 1 day 1, 2014

IT IS THEREFORE ORDAINED THIS 23 DAY OF NOVEMBER, 2009.

**BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA**

By: Don Williams  
Don Williams, President

By: Arthur Noffsinger  
Arthur Noffsinger, Vice President

By: Timothy Mosbey  
Timothy Mosbey, Member

ATTEST:

Lawrence C. Lacer  
Lawrence C. Lacer, Auditor  
Warrick County, Indiana

## Roger Emmons

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**From:** Welp, Douglas [DWELP@bamberger.com]  
**Sent:** Sunday, November 22, 2009 12:34 PM  
**To:** Roger Emmons  
**Cc:** Don Williams; Art Noffsinger; Tim Mosbey  
**Subject:** RE: Reimbursement for Hotels and Meals  
**Attachments:** RJ7651.DOC

Roger - I attach a revised version of the ordinance for meal and hotel reimbursement based upon the feedback I received below. This ordinance can be considered at the meeting on Mon. 11/23.

Call or e-mail with questions or comments.

**Doug A. Welp**  
**Bamberger, Foreman, Oswald and Hahn, LLP**  
20 N.W. 4<sup>th</sup> Street  
PO Box 657  
Evansville, IN 47704  
Ph. (812) 425-1591 Fax (812) 421-4936  
dwelp@bamberger.com

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**From:** Tim Mosbey [mailto:tim@warrickcounty.gov]  
**Sent:** Wednesday, November 11, 2009 9:54 PM  
**To:** Welp, Douglas  
**Subject:** RE: Reimbursement for Hotels and Meals

Doug, These numbers are fine with me. Tim

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**From:** Welp, Douglas [DWELP@bamberger.com]  
**Sent:** Wednesday, November 11, 2009 4:34 PM  
**To:** Don Williams; Roger Emmons  
**Cc:** Art Noffsinger; Tim Mosbey  
**Subject:** FW: Reimbursement for Hotels and Meals

**Don** - I am copying Roger and other commissioners with your red-lined version of the proposed ordinance, with your proposal of \$130 per night hotel reimbursement (up from \$0) and \$30 per day meal reimbursement (up from \$24).

**Tim and Art** - If these amounts are acceptable to you, please let me know and we will get the ordinance placed on the Nov. 23 agenda. If the amounts suggested by Don are not acceptable, please let me know what amounts are acceptable to you.

**Doug A. Welp**  
**Bamberger, Foreman, Oswald and Hahn, LLP**  
20 N.W. 4<sup>th</sup> Street  
PO Box 657  
Evansville, IN 47704  
Ph. (812) 425-1591 Fax (812) 421-4936  
dwelp@bamberger.com

## Sonya Addington

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**From:** Roger Emmons  
**Sent:** Friday, March 12, 2010 2:19 PM  
**To:** Sonya Addington  
**Subject:** Ordinance 2009-27

Sonya,

I would appreciate it if you would fax or email me a copy of the above-referenced ordinance. This has to do with reimbursement for hotel/motel rooms, meals, etc.

The Commissioners approved this on 11-23-09, with an effective date of 1-1-10, but we don't have a copy of the completed and executed ordinance.

Thanks,  
Roger

Original - please copy for your records  
& return to Sonya

Comm Ord. 2009-27